

# **National Yang Ming Chiao Tung University Enforcement Rules for Innovative Creative Technology Co-Working Space Professional Field Groups**

Approved at the 111th Academic Year 1st Advisory Committee Meeting on September 30, 2022

Approved at the 111th Academic Year 2nd Advisory Committee Meeting on March 10, 2023

- Article 1.** National Yang Ming Chiao Tung University (hereinafter referred to as “NYCU”) Center for Teaching and Learning Development hereby formulates the Enforcement Rules for Innovative Creative Technology Co-Working Space (“ICT”) Professional Field Groups (hereinafter referred to as the “Enforcement Rules”) to promote the interdisciplinary hands-on teaching of NYCU.
- Article 2.** Every professional field group consists of the following members:
1. Each group shall consist of no fewer than 6 NYCU intercollegiate teachers from the relevant professional field.
  2. Each group shall appoint one convener who shall be elected by the group members. The convener shall hold the term of office for two years and may hold a new term of office if reappointed. Two teachers shall serve as advisors for the relevant group to provide students with their advice on the professional field.
  3. Each teacher may serve as the convener of only one group.
- Article 3.** Each professional field group shall submit the application form and preparatory meeting minutes when applying for establishment, and may be established only upon review and approval by the ICT Advisory Committee meeting.
- Article 4.** Each professional field group shall offer the capstone, core and basic courses and learning clubs in accordance with the hands-on micro programs as planned per academic year.
- Article 5.** Each professional field team shall convene at least one meeting per semester. The meeting minute shall be submitted to the ICT for future reference within two weeks at the end of the meeting.
- Article 6.** The professional field group convener shall perform the following functions and operations:
1. Integrate the professional field group curriculum planning and review operations and composition of members of the professional field group
  2. Consolidate and plan the professional field group’s requirement for teaching equipment.
  3. Review the application by the professional field group member for offering of courses.
  4. The professional field group convener may apply for basic teaching

hours minus 1 on a weekly basis per semester.

**Article 7. The advisors shall be responsible for providing students with the advice on professional field learning. The course expenses will be subsidized by 6 points per semester, and the conversion rate will be calculated based on the funds allocated annually.**

**Article 8. The professional field group members shall perform the following functions and operations:**

1. Craft the hands-on micro program modules and teaching objectives, plan the curriculum associated diagram and implement the teaching of the relevant professional field group's curriculum.
2. At least one course shall be offered by the group per academic year.
3. Any member who fails to perform said functions and operations shall re-apply for enrollment to the group.

**Article 9. The ICT may review the group's status regularly, and where necessary propose to the ICT Advisory Committee to terminate the group's operations.**

**Article 10. The Enforcement Rules may be adjusted subject to the implementation status, and enforced upon authorization by the ICT Advisory Committee.**